



BAR-GC Meeting Minutes

(last update: August 23, 2002)

Thursday, August 15, 2002
10:00AM – 12:00 noon
Berkeley Public Library
Community Meeting Room A (3rd Floor)
2090 Kittredge St., Berkeley, CA

Attendees:

- o Eileen Chen (U. of Wisconsin)
- o Pat De Temple (Berkeley)
- o Patience Elfving (Berkeley)
- o Mignon Everett (Napa Co.)
- o Harold Feinberg (CA Dept. of Conservation)
- o Tim Hayes (San Jose)
- o Susan Jackson (HJW Geospatial)
- o Jeff Kapellas (Regional Water Quality Control Board), Minute-Taker
- o Brian Kimball (City of Oakland)
- o Lis Klute (Contra Costa Co.), Acting Chair
- o Pat Kowta (Napa Co.)
- o Adam Lodge (San Mateo Co.)
- o Karin MacDonald (Statewide Database, UCB)
- o Erich Seamon (San Francisco)
- o Tony Seebach (San Jose)
- o Mike Skowronek (MTC)
- o Priya Tallam (Santa Clara County)
- o Bill Voigt (San Rafael)
- o Fred Vogler (Marin Co.)
- o Fred Wong (Union Sanitary District)
- o Stella Wotherspoon (Statewide Database)

1. Meeting convened at 10:15am with introductions of the attendees.

2. Minutes from the June meeting were passed out for review. [Copies are available at http://www.baama.org/bargc/documents/minutes_062002.pdf] Any corrections should be reported to Lis Klute or Mike Skowronek.

3. Cal GIS Council update

Gary Darling was been transferred from his positions as AIO for Dept. of Conservation and State GIO to be the GIS Coordinator for the state Dept. of Water Resources. For now, the CA GIS Council will have interim joint-chairs in Vicki Lukas (USGS) and Dave Kehrlin (State OES). There has been some discussion of making the GIO an official State civil service position, but there is no legislative mandate as yet. The CA GIS Council hopes that the Regional Councils will continue to function in the interim. Fred Wong noted that CGIA sent a letter to Mary Nichols supporting the creation of a State GIO position and asked whether the BAR-GC should send a similar letter. Erich Seamon suggested that each agency send such a letter to show the breadth of support for a GIO position. Lis asked Erich to draft a letter and send it to Mike, who will distribute it to the BAR-GC members for comments. Fred Wong will send Erich a copy of the CGIA letter to Mary Nichols to use as a model.

4. BAR-GC Governance



Each of the 14 “standing” members of the BAR-GC - the 9 counties, Oakland, San Jose, ABAG, MTC, & BAAMA - are requested to submit a BAR-GC authorization form on agency letterhead that identifies the individual who will officially represent that agency. It is allowable to have an alternate individual(s). A sample version of this form is posted at http://www.baama.org/bargc/documents/BARGC_authorization_form%20.doc BAR-GC seats for any of the 14 “standing” members will remain vacant, until that agency/organization submits this form, or something similar to Lis or Mike.

As of the meeting, 3 of the 14 BAR-GC “standing” member organizations have submitted an authorization and designated their representative:

1. Priya Tallam, Santa Clara County
2. Carlo Holquin, San Mateo County (Adam Lodge attended meeting as an alternate)
3. Lis Klute, Contra Costa County

Motion (Kapellas/Lodge): Until a quorum of authorized representatives on the Board is achieved, all votes by the BAR-GC will be by consensus of BAR-GC meeting attendees. Motion passed (3-0). By consensus vote, Lis was designated to continue as BAR-GC Acting Chair.

Mike has begun keeping a list of individuals who have requested an “at-large” seat on the BAR-GC. Anyone else who wishes to be on this list should contact Mike by September 29, 2002. It is also suggested that these individuals submit a formal authorization form on agency letterhead. A sample form is posted at http://www.baama.org/bargc/documents/BARGC_authorization_form%20.doc

For the “at-large” seats, the current members of the BAR-GC will decide who to allocate a seat to, based on criteria to be developed and agreed upon by BAR-GC members. To date, the list of individuals interested in “at-large” seats include:

1. Pat DeTemple, City of Berkeley (formal authorization form signed August 12, 2002)
2. Gilles Sarazin, City of Concord
3. Fred Wong, Union Sanitary District
4. Mike Hargreaves, City of Santa Rosa
5. Jeff Kapellas, SF Bay Regional Water Quality Control Board

Mike raised the issue of the BAR-GC logo and brand. He created a simple temporary logo for the BAR-GC letterhead and put out the call for an improved logo and letterhead. Suggestions should be submitted to Mike or Lis by September 29. Erich suggested that the BAR-GC set up its own website. The BAR-GC page is currently set up as a sub-page on the BAAMA website. This will be something to be discussed once the full council is formed. Erich suggested that BAR-GC identify itself as an "I-Team" in order to qualify for homeland security grants; he passed out information regarding the program. This topic will be discussed in more detail at the next meeting.



5. Potential GIS Projects

Potential GIS projects that the BAR-GC may consider supporting and/or seeking funding opportunities for were briefly discussed. Mike distributed a copy of a draft “scoping” document for a street centerline stitching project. This is posted at http://www.baama.org/bargc/documents/st_cline_stitching_draft_v1.doc Erich suggested that this might serve as a template for others who wish to summarize and promote a potential BAR-GC project.

10 potential GIS projects were identified. Each meeting attendee was given eight stick-on dots to indicate those projects they thought were most important. This consensus building exercise was intended as a “straw-vote” on current priorities. The results were:

1. Regional Street Centerline Stitching – 27 votes
2. Regional Data Server (as part of Homeland Security Initiative) – 27 votes
3. MOU for Data Sharing – 14 votes
4. Regional Watershed Layer Development – 12 votes
5. Regional Projects/Development Standards for BAR-GC Projects – 9 votes
6. Regional Parcel Stitching – 9 votes
7. Regional Habitat Conservation Plan – 7 votes
8. Regional Storm Drain Project – 6 votes
9. MOU for Projects – 4 votes
10. Regional Grid (i.e. Tiling) Standard – 1 vote

It is worth noting that after the consensus-building exercise concluded, an additional GIS project was suggested – the acquisition of high-resolution regional imagery. This seemed to have wide support via a brief, informal discussion. Mike Skowronek mentioned that Kearey Smith of ABAG has done some preliminary investigation on this topic - ABAG may serve as an obvious point of contact. Several county representatives mentioned that they currently have accurate imagery. The BAR-GC should discuss this potential project at future meetings.

It is also worth noting that items #3 (MOU for Data Sharing), #9 (MOU for Projects) and #5 (Regional Projects/Development Standards for Projects) would essentially have to be performed either in advance of or at the same time as any of the other projects.

For the 4 projects that received the most votes, individuals volunteered to start fleshing them and report back to the BAR-GC at the next meeting. The individuals who volunteered for each project are:

Regional Street Centerline Stitching

- Mike Skowronek, MTC (lead)
- CA Dept. of Forestry & Fire (CDF) - not present at meeting, but suggested as a participant since they are working on a similar project
- William Voigt, City of San Rafael
- Brian Kimball, City of Oakland

Bay Area Regional GIS Council



- Fred Wong, Union Sanitary District
- Erich Seamon, City/County of SF

Regional Data Server (as part of Homeland Security Initiative)

- Lis Klute, Contra Costa County (lead)
- Erich Seamon, City/County of SF (offered to be a host of the server)
- OES – not present at meeting, but suggested as a participant
- Pat Kowta, Napa County

MOU for Data Sharing

- Adam Lodge, San Mateo County (lead)
- Pat DeTemple, City of Berkeley
- Priya Tallam, Santa Clara County
- Fred Vogler, Marin County
- Mike Skowronek, MTC
- Jeff Kapellas, Regional Water Quality Control Board
- Tim Hayes, City of San Jose

Regional Watershed Layer Development

- Jeff Kapellas – Regional Water Quality Control Board (lead)
- Mignon Everett, Napa County
- Tim, Hayes, City of San Jose
- William Voigt, City of San Rafael
- Priya Tallam, Santa Clara County

In addition to the Homeland Security Data Server project, the *Bay Area Bridges Threat Assessment Task Force* is working with cities and counties bordering the Bay Area's bridges to gather data for pre-planning and site risk assessment. It was suggested that we invite them to speak to the BAR-GC. Dave Kehrline and Vicki Lukas were also suggested as potential presenters to the BAR-GC. For now, the BAR-GC will focus upon its own business and consider these speakers for future meetings.

Pat noted that although the "regional" focus of the BAR-GC may not seem relevant to its members, those members' clients (e.g., police, fire depts. etc.) have needs that extend beyond the local jurisdictional boundary. Local members should make appeals to those in their organizations who have broader, regional needs and find out what those needs are.

6. Next Steps

- Project *Work Group* chairs will work coordinate with their groups and report on their progress at the next meeting
- The next meeting will be Thursday, **October 3, 2002**, 10:30 am – 12:30 pm, at the Berkeley Library
- Pat will make arrangements for reserving the library meeting space
- Lis will look into bringing coffee, if allowed by the library
- BAR-GC authorization forms and suggestions on branding will be due to Mike or Lis on **September 29, 2002**